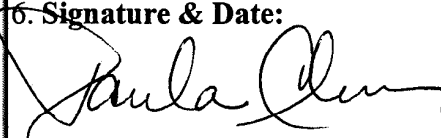


Appendix B

Commonwealth of Virginia Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Department of Agriculture and Consumer Services (301)	4. Point of Contact: Paula Clem
2. Database Title: Revenues Management Billing Receivables System	5. Phone Number: 804/786-1341
3. Database Acronym: RM or RMS	6. Signature & Date:  04/03/2000

7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i> The Revenue Management Billing Receivables System (RM) is a system used exclusively by the Virginia Department of Agriculture and Consumer Services to track and manage charges billed to agency customers and applicable payments received from those customers. <i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>	
8. Date of Last Update: On-going	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i>	
a. <u>Format</u> ASCII - Delimited text files on magnetic media.	b. <u>Cost</u> Time and materials required

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).